Central Wisconsin Community Action Council, Inc. PBP Committee Meeting Minutes January 11, 2013

Present: Bill Gomoll, John Wenum, Charlie Krupa, Sandy Wormet, Renee Greenland, and John Earl

Excused Absence: John Atkinson, Scott Beard, Joan Smoke, and Denise Herbst

Staff: Fred Hebert, Ed Czerkas, George Thompson, and Donna Lynch

Guests: Jim Layman, and Kevin Vesperman

- 1. Bill Gomoll called the meeting to order and roll call was taken with six members present.
- 2. Motion passed by unanimous vote approving the agenda and minutes of the December 14, 2012 PBP Committee meeting.
- 3. Ed presented the report on buildings maintenance and repairs. Sidewalk cut/gutter repair has been completed at the Portage building. Contracts for snow removal are in place. The fire alarm system has been replaced at Wyona Lake Apartments. Commercial rental space is available at our Beaver Dam and Portage buildings. All apartment buildings are fully occupied except Holly Heights with a few openings.
- 4. We plan to submit our next HOME grant application for Rolan's Senior Village to the State sometime in March. If the State provides us with a conditional letter of approval we can use that for additional points on our Federal Home Loan Bank application due at the end of June. Groundbreaking is being planned for next March. Lot 2 loan application with Forward Community Investments is in process.
- 5. New guidelines for the Neighborhood Stabilization Program require us to be in the planning process of purchasing additional foreclosures by mid-February; a purchase does not have to be completed by that time. Fred is still searching for properties in the Beaver Dam area.
- 6. With a recent HUD revision to the Transitional Housing Program requiring our agency to contract with landlords on behalf of our clients; we are unsure the affects this will have on our Homeless Program and personnel.
- 7. Columbia County was awarded the bid to be the lead agency for the Community Development Block Grant through the State of Wisconsin. We submitted an application to administer the CDBG however did not get the award.
- 8. Kevin Vesperman, administrator for Dept. of Administration, Division of Energy Services gave a presentation on his background and mentioned he was visiting our Weatherization Department to gather information to make any program changes at the State level to enforce the effectiveness of the program.
- 9. Bill asked Committee members to continue reviewing ideas for Lot 2 development for discussion at the next meeting.
- 10. Next Meeting February 8, 2013